

Special CA

The CA marks of a given course are imported by typing the course code, and the system displays just that given code, and from there, proceed to CA mark importation. Follow the steps below:

- 1) Select **academic year**
- 2) Select the **semester**
- 3) Start **typing and click** on the displayed course code
- 4) Click the button "results."
- 5) Choose the CSV file with CA marks saved in the specified directory.
- 6) Click on the button "import" at the bottom of the choose file for special CA marks upload.
- 7) For cases of CA marks errors inputted that are uploaded, click the button at the center right in red, "Clear CA for, e.g., NUS312 for semester."

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