

Simplified (Exams upload)

Allows upload of exam marks of courses. The format of the upload file should be CSV with the following columns: **course code**, **matricule**, and **exam mark**. Follow the steps below:

FILE FORMAT (CSV)		
course code	matricule	exam mark
CSC101	2018001	40
CSC101	2018002	60
CSC101	2018003	22

- 1) Prepare the Excel file in the following format and save as CSV.
- 2) Clicking "Choose file," navigate to where the file was saved.
- 3) Click the button "Upload." You are good to go; exam marks uploaded successfully.