Custom promotion

At the end of every academic year or before the beginning of a new academic year, the students of a given class are promoted to keep the system to date. The promotion is not automatic, as not all students are promoted. Such students not promoted are unchecked.

1) Here the base year and the target year to which promotion is to be done are provided by the staff in charge of promotion.

2) Fill the form as required. If the promotion is from HND nursing level 200, the system brings the class HND nursing level 300 automatically.

3) Click proceed; the students to be promoted to level 300 will be displayed and the students not to be promoted are unchecked

4) Click "promote."

5) Repeat the same procedure for levels 300 to 400 and so on.

6) Going to the class list, the students that were promoted will have their classes changed and will be present in the current class. Does not promote remaining in the previous class.

Revision #1
Created 2026-06-23 14:28:50 UTC by Admin
Updated 2026-06-23 14:30:16 UTC by Admin